

Instrument # 186924

CARIBOU COUNTY

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Recorded for: PORTNEUF RIVER WATER USERS DIST

VEDA MASCARENAS

Ex-Officio Recorder Deputy

Index to: MISC RECORDINGS

Portneuf River Water Users District #29

Advisory Board Meeting

March 7, 2011

Held at the Lava Condo's

RECEIVED

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MAR 30 2011

Department of Water Resources
Eastern Region

Present Craig Crandall President, Jim Andrus, Randy Morris came at 1:20p.m., Ellis Gilbert, Howard Hall, Steve Hebdon, Tom Barnes, Wayne Avery (Secretary).

The meeting was called to order by Craig Crandall at 12:20p.m. Craig Crandall asked for the minutes from the March 1, 2010 Advisory Board meeting to be read. Craig Crandall asked for any changes to the minutes. None, Ellis Gilbert made a motion to except the minutes as read. Jim Andrus Seconded the motion. The motion passed.

Craig Crandall asked for the financial to be read, (see attachment for financial statement numbers) Went over why Steve Hebdon did not turn over the check from the State insurance fund to myself for deposit, decide to ask Steve when he comes later. Ellis Gilbert said that maybe we need to put address on the people with outstanding Assessments to see if it would help when people sell there place for the title company to pick up on the unpaid water assessments. Craig Crandall asked for any other comments, none. Jim Andrus made a motion to except the financial statement as read. Howard Hall seconded the motion the motion passed.

Ellis Gilbert said that he was resigning and that he recommended that Tom Barnes take his place on the Advisory Board. Howard Hall said that he was also resigning and that he recommended that Byron Allen take his place on the Advisory Board. Craig Crandall asked for a motion to except Ellis Gilbert recommendation to change the advisory board. Ellis Gilbert made the motion to have Tom Barnes replace himself and that Byron Allen replaces Howard Hall and that Jim Andrus, Randy Morris, and Craig Crandall continue to serve. Jim Andrus seconded the motion. The motion passed.

Steve Hebdon came in at 1:20p.m. Ellis Gilbert asked Steve why he did not get the check from the State Insurance fund to Wayne Avery so it could be put in the bank. He said that it laid in a post office box in Lava for months before it was sent back to Boise and then they sent it to him and he just never did see me to give it to me so then he decided to just take it to Downey and deposit it in the bank himself but it was to late and the ninety days was past and they would not honor it so it was returned to us. Ellis asked Steve Hebdon how much of his expenses were for gas to do his job. Steve Hebdon just said that it takes it all by the time he has to buy tires and service his truck. Ellis Gilbert asked Steve Hebdon if he was going to have to go to the head of the reservoir every day to check the water. He said it looked like he was going to have to check it every day. Ellis Gilbert asked Steve Hebdon what his bid was going to be for this year's water season. He said that he has not had a raise for a long time and that gas was going up every day. I said that his insurance has gone up several times and that was a raise to him. Ellis Gilbert asked Steve if he could do the job this year if the board recommends a \$1000.00 raise to his expenses. He said that he though he could. Randy Morris made a motion that Steve Hebdon wages for 2011 remain the same at \$16000.00 wages and amend the proposed budget from \$8000.00 to \$9000.00 for expenses for 2011. Jim Andrus seconded it. The motion passed. Randy Morris then made a motion to amend the 2011 budget to read expenses \$9000.02 instead of \$8000.02 and total expenses to read \$38,647.55 instead of \$37,647.55 and that we use \$5,647.55 from our carry over from last year to bring the proposed budget down to \$33,000.00 that will be collected for this year(2011). Howard Hall seconded it. The motion passed.

Ellis Gilbert made a motion to adjourn. Randy Morris seconded it. The motion passed. The meeting Adjourned at 1:45p.m.

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Portneuf River Water Users #29
Financial Statement - March 1, 2010 until February 28, 2011

Expenses		Income	
Building Rent	90.00	Interest	29.34
Secretary Fee	1,100.00	Water Assessments	35,712.36
Idaho Water Users	87.50	State Insurance Refund	360.70
Workers Compensation	762.00	State Insurance Refund	500.00
Notary	6.00	Total Income	36,602.40
Stamps	71.45	Cash Flow	
Stamped Envelopes	110.85	Beginning Balance	12,672.57
Copies	10.00	Total Income	36,602.40
Recording Fee	30.00	Total	49,274.97
Fax	12.00	Returned Check	-500.00
Steve's Med. Ins. (816.56)	8,165.62	Total	48,774.97
Water Master Wages	0.00	Total Expenses	- 36,032.63
Asst. Water Master Wages	13,726.02	Ending Balance	12,742.34
Water Master's exp.	0.00		
Asst. Water Master's Exp.	8,000.02	Outstanding Assessments	
State Unemployment	307.17	Gerald Beebe (Ron Burger)	(2008) 20.00 (2009) 20.00 (2010) 20.00
Medicare	464.01	Richard Carol	(2009) 20.00 (2010) 20.00
Social Security	1,983.99	Eva Davids	76.00
State Withholdings	455.00	Robert Hahn	40.00
Federal Withholdings	595.00	David Lancaster (Len Burris)	(2009) 20.00 (2010) 20.00
FUTA	56.00	Bristol Park Cabins	(2008) 40.00 (2009) 40.00 (2010) 40.00
Total Expenses	36,032.63	Jack Peterson	40.00
		Afton Roberts	40.00
		Bruce Rowsell	40.00
		Alta Research	(2009) 20.00 (2010) 20.00
		Total Outstanding	536.00

Portneuf River Water Users Dist. #29
Amended Budget 2011

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EXPENSES	Actual 3-1-10 to 2-28-11	Proposed 2011
Building Rent	90.00	90.00
Secretary Fee	1,100.00	1,100.00
Idaho Water Users	87.50	90.00
State Ins. (Workman's Comp.)	762.00	800.00
Notary	6.00	6.00
Stamps	71.45	20.00
Stamped Envelopes	110.85	63.60
Copies	10.00	10.00
Recording Fee	30.00	30.00
Fax	12.00	12.00
P.O. Box Rent	0.00	40.00
Steve's Insurance	8,165.62	9,798.74
Water Master Wages	0.00	13,726.02
Asst. Water Master Wages	13,726.02	0.00
Water Master Expenses	0.00	9,000.02
Asst. Water Master Expenses	8,000.02	0.00
State Unemployment	307.17	307.17
Medicare	464.01	464.01
Social Security	1,983.99	1,983.99
State Withholdings	455.00	455.00
Federal Withholdings	595.00	595.00
FUTA	56.00	56.00
Total Estimated Expenses	36,032.63	38,647.55
Use 5,647.55 from the 12,742.34 carry over		-5,647.55
to bring the Proposed Budget down to 33,000.00		33,000.00